

Series 3000: Operations, Finance, and Property

3100 General Operations

3105-F Volunteer Service Form

The Board of Education recognizes and appreciates the generosity and support it receives from volunteers. It is only necessary to complete one form each year – you do not have to fill out a separate form for each building. Allow 2 weeks processing time.

Volunteer Information

Name : _____ (“Volunteer”)

Address: _____

Phone Number: _____ Date of Birth: _____

Email: _____

Names of children and building they attend: _____

Race of Volunteer: _____ Gender of Volunteer: _____

Prior or Maiden Names: _____

Volunteer must provide a valid form of photo identification (e.g., driver’s license, passport, or state issued identification card).

Have you previously volunteered for the District? Yes No

Have you previously been denied the opportunity to volunteer for the District? Yes No

Are you a registered sex offender? Yes No

Have you been convicted of a felony? Yes No

If yes, please describe the offense(s), date(s), and location(s):

Are you the subject of a current criminal or child protective services investigation or do you have pending criminal charges against you? Yes No

If yes, please describe the investigation or charges:

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Requested Volunteer Position

Title/Description: _____

Start date: _____ End date: _____

Terms & Conditions

Volunteer agrees to indemnify, defend, and hold harmless the District, its officers, employees, agents, board members, students, and guests from all claims, damages, and liabilities, including attorneys' fees, in any manner arising out of Volunteer's volunteer services. Volunteer is responsible for all injuries or damages to persons or property caused by Volunteer.

If the District approves this request, Volunteer certifies that when serving in the volunteer position he or she will: (i) perform as a volunteer and not as a District employee; (ii) comply with all federal, state, and local laws, rules, and regulations; (iii) comply with any additional requirements or conditions that may be imposed by the Superintendent; and (iv) not use or be under the influence of illegal drugs or alcohol.

Volunteer acknowledges that volunteering for the District is a privilege, not a right. The District's Superintendent or designee may reject a person's request or terminate a Volunteer's assignment at any time for any reason that is not unlawful. Volunteer may also be required to complete a background check at any time and hereby consents to such a background check.

Volunteer confirms that, to the best of his or her knowledge, the information provided within this form is true, complete, and accurate.

Volunteer Signature: _____

Date: _____

For Internal Use	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Date:	_____
Signature of Superintendent or Designee: _____	
Approval is subject to the following additional requirements:	

Volunteer acknowledges and agrees to the additional requirements (if applicable).	
Signature: _____	
Printed Name:	_____
Date:	_____